

**CITY OF CARMEL, INDIANA**

Request For Records Pursuant To Indiana Access To Public Records Act  
*(I.C. 5-14-3-1, et seq., as amended)*

I, \_\_\_\_\_, hereby request to inspect the following records:

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Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

The City may correspond with me regarding this request:

- By e-mail transmission at \_\_\_\_\_
- By facsimile transmission at \_\_\_\_\_
- By mail at \_\_\_\_\_

Received by: \_\_\_\_\_ at \_\_\_\_\_ m. on \_\_\_\_\_, 20\_\_\_\_\_.

Signature: \_\_\_\_\_

Printed Name and City Department: \_\_\_\_\_

Sent to Legal Department for response on: \_\_\_\_\_ by \_\_\_\_\_

Received by Legal Department on: \_\_\_\_\_ by \_\_\_\_\_