

Board of Public Works and Safety Meeting
Agenda
Wednesday, January 18, 2023 – 10:00 a.m.
Council Chambers City Hall, One Civic Square

MEETING CALLED TO ORDER

1. MINUTES

- a. **Minutes from the January 4, 2023, Regular Meeting**

2. BID OPENING AND AWARD

- a. **Bid Opening for Gray Road Multi-Use Path Project #16-ENG-97A; Jeremy Kashman, City Engineer**
- b. **Bid Award for Water Distribution Building Roof Replacement; John Duffy, Director of the Department of Utilities**

3. CONTRACTS

- a. **Request for Purchase of Goods and Services; Candy Martin; (\$3,600.00); Advisor for the Carmel Mayor's Youth Council; Additional Services Amendment; Mayor James Brainard**
- b. **Request for Purchase of Goods and Services; CC&T Construction; (\$14,713.80); 22-STR-10 Concrete Panels; CO #1; Lee Higginbotham, Street Commissioner**
- c. **Request for Purchase of Goods and Services; Yardberry Landscape Company; (\$3,000.00); 22-STR-09 Gray Road Site Prep; Dispersion of Millings; CO #1; Lee Higginbotham, Street Commissioner**
- d. **Request for Purchase of Goods and Services; CrossRoad Engineers, P.C.; (\$1,150,000.00); 22-ENG-99 2022 Bond Program Management; Professional Services Agreement 6/1/22; Additional Services Amendment #7; Jeremy Kashman, City Engineer**
- e. **Request for Purchase of Goods and Services; CrossRoad Engineers, P.C.; (\$261,000.00); 20-ENG-13 Veterans Way - City Center to Walnut and Duke Distribution Relocation Plans – Supplemental; Additional Services Amendment #4; Jeremy Kashman, City Engineer**
- f. **Request for Purchase of Goods and Services; ECONorthwest; (\$65,000.00); Market Study; Mike Hollibaugh, Director of the Department of Community Services**
- g. **Request for Purchase of Goods and Services; Haas, Inc; (\$5,830.50); Cloud Renewal - R2V Subscription - AVL Integration; Additional Services Amendment; Chief David Haboush, Carmel Fire Department**
- h. **Request for Purchase of Goods and Services; Hoosier Fire Equipment, Inc.; (\$26,495.00); Bullard Cameras; Additional Services Amendment; Chief David Haboush, Carmel Fire Department**

- i. **Request for Purchase of Goods and Services; Kentwood Office Furniture, Inc.; (\$354,319.36); Administrative Furniture and EMS Shelving; Chief David Haboush, Carmel Fire Department**
- j. **Request for Purchase of Goods and Services; Old Town on the Monon; (\$5,580.00); Garage Rental for Event Storage; Additional Services Amendment; Nancy Heck, Director of the Department of Community Relations**
- k. **Request for Purchase of Goods and Services; Paul I. Cripe; (\$11,543.00); Feasibility Study/Programming for Expansion of Existing Maintenance Shop Break Area; Additional Services Amendment; Lee Higginbotham, Street Commissioner**
- l. **Resolution BPW 01-18-23-21; A Resolution of the City of Carmel Board of Public Works and Safety Acknowledging Agreement Between City and Vendor; Pitney Bowes; (\$7,344.00); Postage Meter 48 Month Lease; Mayor's Office**
- m. **Resolution BPW 01-18-23-24; A Resolution of the City of Carmel Board of Public Works and Safety Acknowledging Agreement Between City and Vendor; Toshiba American Business Solutions; (\$8,014.08); 48 Month Lease Purchase Agreement; James Brainard, Mayor**
- n. **Request for Purchase of Goods and Services; Signal Construction, Inc.; (\$161,975.00); Contractor Services; Lee Higginbotham, Street Commissioner**
- o. **Request for Purchase of Goods and Services; Stephan Koch; (\$1,600.00); Performance Agreement - Festival of Ice; Nancy Heck, Director of the Department of Community Relations**
- p. **Request for Purchase of Goods and Services; Timothy Levi Tipton; (\$500.00); Performance Agreement - Festival of Ice; Nancy Heck, Director of the Department of Community Relations**
- q. **Request for Purchase of Goods and Services; Weihe Engineers, Inc.; (\$18,400.00); 20-ENG-04 College Avenue 96th to 106th Street - Landscape Design; Additional Services Amendment #2; Jeremy Kashman, City Engineer**

4. REQUEST TO USE CITY STREETS/PROPERTY

- a. **Acknowledgement of Use of Parking Spaces Near Carter Green; Food Truck for Ice Skaters; East Side of 3rd Avenue next to Carter Green; January 6 - 8, 2023; 4:15 PM - 8:00 PM each day; Anne O'Brien, City of Carmel**
- b. **Request to Use Civic Square Gazebo / Lane Restrictions; Easter Egg Hunt for Carmel Fire Department Families: March 4, 2023; 8:00 AM - 12:00 PM; Renee Butts, City of Carmel**
- c. **Request to Use Civic Square Gazebo / Lane Restrictions; Lucky Clover 5K Run/Walk; Packet: Pick-up March 18, 2023, 1:00 PM - 4:00 PM; Event: March 19, 2023, 6:00 AM - 12:00 PM; James Nichols, 131 Event Productions**
- d. **Request to Use Carter Green / Parking Spaces; Carmel Pride Festival; June 25, 2023; 10:00 AM – 11:00 PM; Marielle Cortelyou, Carmel Pride**

5. OTHER

- a. **Resolution BPW 01-18-23-01; A Resolution of the City of Carmel Board of Public Works and Safety Acknowledging Agreement Between City and Vendor; ReliaStar Life Insurance Company; Administration Agreement for City of Carmel Employee Life Insurance Benefit Plan; Lisa Hartz, Director of Human Resources**

- b. **Resolution BPW 01-18-23-02; A Resolution of the City of Carmel Board of Public Works Acknowledging Arts Grant; (\$170,880.00); Actors Theatre of Indiana, Inc.; Mayor James Brainard**
- c. **Resolution BPW 01-18-23-03; A Resolution of the City of Carmel Board of Public Works Acknowledging Arts Grant; (\$3,560.00); The Bigger Picture Film Group; Mayor James Brainard**
- d. **Resolution BPW 01-18-23-04; A Resolution of the City of Carmel Board of Public Works Acknowledging Arts Grant; (\$149,520.00); Booth Tarkington Civic Theatre; Mayor James Brainard**
- e. **Resolution BPW 01-18-23-05; A Resolution of the City of Carmel Board of Public Works Acknowledging Arts Grant; (\$2,136.00); The Carmel Arts Council, Inc.; Mayor James Brainard**
- f. **Resolution BPW 01-18-23-06; A Resolution of the City of Carmel Board of Public Works Acknowledging Arts Grant; (\$3,020.00); Carmel Clay Historical Society; Mayor James Brainard**
- g. **Resolution BPW 01-18-23-07; A Resolution of the City of Carmel Board of Public Works Acknowledging Arts Grant; (\$10,680.00); Carmel Community Players, Inc.; Mayor James Brainard**
- h. **Resolution BPW 01-18-23-08; A Resolution of the City of Carmel Board of Public Works Acknowledging Arts Grant; (\$18,512.00); Carmel Klavier, Inc.; Mayor James Brainard**
- i. **Resolution BPW 01-18-23-09; A Resolution of the City of Carmel Board of Public Works Acknowledging Arts Grant; (\$3,560.00); Carmel Repertory Theatre, Inc.; Mayor James Brainard**
- j. **Resolution BPW 01-18-23-10; A Resolution of the City of Carmel Board of Public Works Acknowledging Arts Grant; (\$195,800.00); Carmel Symphony Orchestra, Inc.; Mayor James Brainard**
- k. **Resolution BPW 01-18-23-11; A Resolution of the City of Carmel Board of Public Works Acknowledging Arts Grant; (\$10,680.00); Central Indiana Dance Ensemble; Mayor James Brainard**
- l. **Resolution BPW 01-18-23-12; A Resolution of the City of Carmel Board of Public Works Acknowledging Arts Grant; (\$56,960.00); Gregory Hancock Dance Theatre; Mayor James Brainard**
- m. **Resolution BPW 01-18-23-13; A Resolution of the City of Carmel Board of Public Works Acknowledging Arts Grant; (\$28,480.00); Indiana Artisan; Mayor James Brainard**
- n. **Resolution BPW 01-18-23-14; A Resolution of the City of Carmel Board of Public Works Acknowledging Arts Grant; (\$2,492.00); Indiana Association of Chinese Americans; Mayor James Brainard**
- o. **Resolution BPW 01-18-23-15; A Resolution of the City of Carmel Board of Public Works Acknowledging Arts Grant; (\$17,800.00); Indiana Ballet Conservatory; Mayor James Brainard**
- p. **Resolution BPW 01-18-23-16; A Resolution of the City of Carmel Board of Public Works Acknowledging Arts Grant; (\$28,480.00); Indiana Wind Symphony; Mayor James Brainard**
- q. **Resolution BPW 01-18-23-17; A Resolution of the City of Carmel Board of Public Works Acknowledging Arts Grant; (\$7,120.00); International Talent Academy; Mayor James Brainard**
- r. **Resolution BPW 01-18-23-18; A Resolution of the City of Carmel Board of Public Works Acknowledging Arts Grant; (\$1,424.00); M3 Theatre Camp; Mayor James Brainard**

- s. **Resolution BPW 01-18-23-19; A Resolution of the City of Carmel Board of Public Works Acknowledging Arts Grant; (\$3,560.00); Museum of Miniature Houses and Other Collections Inc.;** Mayor James Brainard
- t. **Resolution BPW 01-18-23-20; A Resolution of the City of Carmel Board of Public Works Acknowledging Arts Grant; (\$64,080.00); The Cat, Ltd.;** Mayor James Brainard
- u. **Resolution BPW 01-18-23-22; A Resolution of the City of Carmel Board of Public Works and Safety Acknowledging Agreement Between City and Vendor; CBIZ Benefits & Insurance Services, Inc; Administration Services Agreement;** James Brainard, Mayor
- v. **Resolution BPW 01-18-23-23; A Resolution of the City of Carmel Board of Public Works and Safety Acknowledging Agreement Between City and Vendor; Actuarial Services & Support, LLC; Annual Accounting Valuation and Reporting Services - Engagement Letter;** James Brainard, Mayor
- w. **Resolution BPW 01-18-23-25; A Resolution of the City of Carmel Board of Public Works and Safety Providing Local Office Holder Leave for Firefighters and Police Officers;** Chief David Haboush, Carmel Fire Department, and Chief James Barlow, Carmel Police Department
- x. **Request for Trail Encroachment Agreement; Duke Energy Indiana, LLC; City Center Monon Greenway Improvements;** Jeremy Kashman, City Engineer
- y. **Request for Curb Cut; 14589 Autumn Wood Drive;** Donnell & Songan Lonberger, Property Owners
- z. **Request for Consent to Encroach and Variance; 799 Spruce Drive;** Zachary & Nicole Samson, Property Owners
- aa. **Request for Stormwater Technical Standards Waiver; 2915 E Smoky Row;** Michael & Dubonnet Dransfield, Property Owners
- bb. **Request to Amendment to Agreement; Amendment to the Funding Agreement between the Indiana Department of Environmental Management and the City of Carmel, Indiana; Agreement Number VWL2-005;** Jon Oberlander, Corporation Counsel

6. ADJOURNMENT