

CRITICAL CLAIMS HOTLINE

<u>CALL</u> 855-CARM-ECC (855-227-6322)

OR

EMAIL ECCH@pabulumgroup.com

The employee claims hotline serves as a confidential method for you to report a situation to an HR Professional outside your organization when you have personally experienced or witnessed an incident happening to another individual, or directly caused by another individual.

Use this reporting option when you:

- <u>Experience</u> a critical violation such has harassment, sexual harassment, discrimination, retaliation, bullying, violence, threats, or any unlawful act
- Witness a critical violation such has harassment, sexual harassment, discrimination, retaliation, bullying, violence, threats, or any unlawful act (against another individual or caused by another individual)
- Have been told directly or overheard a conversation about a critical violation such has harassment, sexual harassment, discrimination, retaliation, bullying, violence, threats, or any unlawful act and are fearful of the safety of one or more individuals
- Are unable to report concerns directly to your manager, senior leadership, or human resources because the manager, senior leader, or HR is involved, or because you are fearful of retaliation.
- Have previously reported an issue to a manager, senior leader, or human resources (e.g., in a face-to-face meeting) and feel that your claims were not taken seriously or if no steps have been taken to resolve the problem.